

**LONDON BOROUGH OF ENFIELD  
FORWARD PLAN OF KEY DECISION LIST NO. 122  
FOR THE PERIOD 1 APRIL 2012 TO 31 JULY 2012**

Please note key decisions nos. **3473 to 3507** – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (\*).

If you have any queries on this Forward Plan please contact James Kinsella on Tel. No. 020 8379 4041 or at e-mail address [James.Kinsella@enfield.gov.uk](mailto:James.Kinsella@enfield.gov.uk).

**Explanatory Notes**

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

**The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at [www.enfield.gov.uk](http://www.enfield.gov.uk)**

***Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email [democracy@enfield.gov.uk](mailto:democracy@enfield.gov.uk) for further information.***



<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 2915 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health, Housing & Adult Social Care	Not before 2nd Apr 2012	Part 1	All Wards;	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Service Manager Procurement (Health and Adult Social Care) Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required
*KD 2968 Approval to accept two tenders in respect of contracts covering alterations to comply with DDA requirements and general refurbishment of a second phase of Halls. The schemes to be referred to as Borough Wide Halls – Phase 2 & 3.	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 1 & 2 Para 3	Bush Hill Park; Enfield Lock; Jubilee; Haselbury ; Chase; Lower Edmonton ; Upper Edmonton ; Turkey Street;	Tenant, FECA, Education, Social Services, Leaseholders & Estate Officers	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files  P E Madigan Associates

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3051 To write-off miscellaneous debts considered irrecoverable by the Council.	Cabinet Member for Finance and Property	Not before 2nd Apr 2012	Part 1	All Wards;		Head of Exchequer Services Tel: 020 8379 4690 julie.barker@enfield.gov.uk	None.
*KD 3211 Continuation the Schools Fire Prevention Programme 2010/11	Cabinet Member for Children & Young People, Director of Schools & Children's Services	Not before 2nd Apr 2012	Part 1	All Wards;		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	None.
*KD 3214 Approval of the Decent Homes Capital Programme for 2011- 2014	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 1	All Wards;	Enfield Homes' Board Federation of Enfield's Community Associations	Director of Health, Housing and Adult Social Care Tel: 020 8379 4340 ray.james@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3216 Changes to car user allowances and mileage	Chief Executive	Not before 2nd Apr 2012	Part 1	Does Not Apply;	Staff - Communication briefings, and staff meetings – Jan 11 to Feb 11 Trade Unions - Consultation meetings - Jan 11 to Feb 11	Assistant Director Human Resources Tel: 020 8379 4141 timothy.strong@enfield.gov.uk	None.
KD 3227 Approval of Departmental Fees and Charges	Relevant Cabinet Member or Director	Not before 2nd Apr 2012	Part 1	All Wards;		Assistant Director of Finance Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	None.
KD 3258 (a) Divisional or Team re-structuring (b) Departmental Restructure - To approve any changes to the Council's Departmental Structure To approve any team or divisional restructuring proposals associated with any action required by the Council arising from the outcome of the Government's Comprehensive Spending Review.	Relevant Cabinet Member or Director	Not before 2nd Apr 2012	Part 1	All Wards;		Assistant Director Human Resources Tel: 020 8379 4141 timothy.strong@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3268 Approval to the tender for second phase of temporary classrooms at Oasis Academy Hadley.	Cabinet Member for Children & Young People, Director of Schools & Children's Services	Not before 2nd Apr 2012	Part 1	Enfield Highway;		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	None.
KD 3339 Approval of a tender to carry out fire precautions works to Bramley House Court.	Director of Health, Housing & Adult Social Care	Not before 2nd Apr 2012	Part 1 & 2	Chase;	Tenants - One to one and group meetings, correspondence, questionnaires and customer satisfaction surveys – Aug 2010	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3378 To approve the extension of the existing CCTV monitoring staffing tender which is nearing its 3 year expiry date of 1/4/2012 and has provision for extension for up to a further two years. that will be subject to a Portfolio report and a full tender process using Procurement and legal depts.</p> <p>To approve the appointment of successful contractor after the full tender process that will be subject to another portfolio report on completion of the evaluation and tender process,</p>	Cabinet Member for Environment	Not before 2nd Apr 2012	Part 1	All Wards;		Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk	None.
<p>KD 3392 To accept a tender for phase 4 of the lift modernisation programme (modernization of lifts to general needs properties).</p>	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 2	Edmonton Green; Enfield Highway; Enfield Lock; Ponders End;	Residents	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3393 Agreement to undertake decent homes work in the private sector in partnership with North London Housing Sub Region. To endorse the grant criteria agreed with the North London boroughs.	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 1	All Wards;		Head of Private sector Housing Tel: 0208 379 3723 malcolm.dabbs@enfield.gov.uk	None.
KD 3401 Re-Tender of Banqueting Suite Lease Current lease for Banqueting Suite lease at Forty Hall finishes in September 2012, presenting an opportunity to re-tender Banqueting Suite and Cafe through Competitive Dialogue, maximising rental income of the properties. DAR to be submitted asking for authority to go to re-tender	Cabinet Member for Culture, Sport and Leisure	Not before 2nd Apr 2012	Part 1 & 2	Chase;	Regeneration, Leisure & Culture, Environment and Schools & Children's Services Departments were all consulted. Parks Team and their Lead Member decided not to have pre-determined use of the parkland incorporated into the lease.	Head of Leisure and Culture Tel: 020 8379 3783 simon.gardner@enfield.gov.uk 0208 379 3783	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3408 Baker & Lancaster Estate Improvement Works	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 1 & 2	Chase;	Residents (tenants & leaseholders)	Assistant Project Manager Tel: 0208 379 8953 andrew.batty@enfield.gov.uk	None.
KD 3417 Award of Litter Warden Contract To enter into a contract for the provision of Litter Warden Services which will provide litter enforcement through the issue of Litter Fixed Penalty Notices (FPN). Also, to include issue of Dog Fouling FPNs.	Director of Environment	Not before 2nd Apr 2012	Part 2	All Wards;	N/A	Team Leader Tel: 020 8379 2177 colin.parsons@enfield.gov.uk	None.



<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part ½ and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3427 Asset Management - Potential disposal of Council owned properties. The properties are as set out in the "Property Disposal List" which will be reviewed by Cabinet on a regular basis.	Cabinet	Not before 2nd Apr 2012	Part 1			Interim Head of Head of Property Services Tel: 020 8379 1612 brian.smart@enfield.gov.uk	None.
KD 3432 Cabinet will be asked to approve the disposal and letting of Council owned Sites	Director of Finance Resources and Customer Services	Not before 2nd Apr 2012	Part 1	All Wards;		Interim Head of Head of Property Services Tel: 020 8379 1612 brian.smart@enfield.gov.uk	None.
KD 3434 Allocation of Un-Allocated Capital Funding 2011/12 The report seeks approval of un-allocated funding of £1.22m which is currently included in the approved general capital programme for works to the housing stack	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 1	All Wards;		Project Manager david.woolmer@enfieldhomes.org 0208 375 8316	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3435 Collaborative Procurement of Professional construction related services Seeking authority to work collaboratively with the North London Strategic Alliance to procure professional construction related services in the form of framework agreements.	Director of Finance Resources and Customer Services, Cabinet Member for Finance and Property	Not before 2nd Apr 2012	Only Part 1	All Wards;	Meetings with James Rolfe and Corporate Procurement, David Levy, Bob Griffiths and John Knightley	Project Manager - Client Services peter.alekkou@enfield.gov.uk X3163	None.
KD 3438 To Award the Lease for Trent Park Cafe For the Director - Environment to approve the award of the lease for the Trent Park Cafe for a period of 12 years.	Director of Environment	Not before 2nd Apr 2012	Part 1	Cockfosters;	None. Lease advertised locally and in trade magazines.	Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3442 Aylward Academy Portfolio Decision to sign off a 125 year lease to the Academy , and sign a Development Agreement to allow a £10 million refurbishment and remodelling programme of work to the buildings.	Cabinet Member for Children & Young People, Cabinet Member for Finance and Property	Not before 2nd Apr 2012	Part 1	Lower Edmonton ;	N/A	BSF Strategy Manager Tel: 020 8379 3304 bridget.evans@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
<p>KD 3443 Swinson &amp; Jackson</p> <p>Approval for additional funding to cover costs for unforeseen concrete and structural repairs in respect of one contract covering renewal of windows, roof repairs and external and internal repairs &amp; re-decorations to high rise and a number of low rise on the Highview Estate . The scheme to be referred to as Jackson &amp; Swinson Estate - additional works.</p>	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 1	Southgate Green;	<p>Estate Management Leaseholders Tenants Leaseholder Services</p> <p>Residents and leaseholders have been consulted on the additional works and costs in December 2011.</p>	<p>Housing Professional Services Tel: 020 8379 1511  elpada.andreou@enfield.gov.uk  0208375 8271  elpada.andreou@enfileldhomes.org</p>	Project Management Files
<p>KD 3446 Decent Homes - Leighton Road</p> <p>Accept tender to carry out decent homes works at Leighton Road</p>	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 1	Southbury ;	All residents Regular correspondence, surveys, resident meetings, one to one liason, questionnaires and customer satisfaction surveys	<p>Director of Technical &amp; Property Services  ron.pooley@enfieldhomes.org  Martin Keenan 020 8375 8268</p>	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3448 Award of current T-Mobile Telephony contract, following reprocurement. The 2 year estimated contract value is over £250k.	Cabinet Member for Finance and Property, Director of Finance Resources and Customer Services	Not before 2nd Apr 2012		Does Not Apply;	Consultation: Strategic Procurement Board 3/2/12	IT Supplier Manager. Tel: 020 8379 5159 rajiv.rathod@enfield.gov.uk 020 8379 5159	None.
KD 3449 Approval for Enfield to participate in the Public sector collaborative procurement / retender of our IT hardware contract by reverse e-auction on the GPS framework and purchase from the winning bidder	Director of Finance Resources and Customer Services	Not before 2nd Apr 2012	Part 1 & 2	All Wards;		e-gov Research and Performance Monitoring Officer Tel: 020 8379 4513 eloise.neched@enfield.gov.uk	None.
KD 3349 Approval of Empty Property Policy To approve the Council's new Empty Properties Policy and associated documents	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 1	All Wards;		Principal Environmental Health Officer Tel: 020 8379 4257 alan.nichols@enfield.gov.uk Alan Nichols 02083793657	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
<p><b>KD 3455 Enfield Council's Access Channel Strategy</b>            Enfield's plan for the contact channels it will use to deliver services to, and interact with its customers. The Access Channel Strategy explains how an oEnfield will meet the demands of its customers using the resources it has available bearing in mind the needs of the customer. The Access Channel Strategy's worth will not just be Enfields' abilities to set out on paper a strategic approach to customer contact management. Real success will be improved experiences for citizens as they use public services, greatly increased value for money in service delivery in times of growing economic constraint, and a clear demonstration that the public sector is a confident operator in the new digital age.</p>	Deputy Leader	Not before 2nd Apr 2012	Part 1	All Wards;	Internal staff External customers. The Council's Access Channel Strategy has been consulted on internally through the Access to Services Board, the Customer First Board, AD for Customer Services, Information and Transformation's Leadership team, Web Board and with corporate communications and key stakeholders. Further consultation is required externally.	Head of Customer Access Tel: 020 8379 6525 tracey.chamberlain@enfield.gov.uk	None.
<p><b>KD 3456 SAP Infrastructure</b>            Approval to upgrade the Council;s SAP infrastructure, which is reaching end of life.</p>	Cabinet Member for Finance and Property	Not before 2nd Apr 2012	Part 1	All Wards;	Finance Legal CIT ICT Programme Board Transformation CMB	Head of IT Technical Design Tel: 020 8379 5279 mike.weston@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3457 Forward Path Business Cases 1 2 & 3 Approve Forward Path Buisness Cases 2 and 3, which seek to support transformation of the Council with Single View of the customer, mobile working and information managemnt	Cabinet Member for Finance and Property	Not before 2nd Apr 2012	Part 1	All Wards;	Finance Legal CIT ICT Programme Board Transformation CMB	Head of IT Technical Design Tel: 020 8379 5279 mike.weston@enfield.gov.uk 020 8379 5279	None.
KD 3460 Cavity Wall & Loft Insulation This schemes propoes to install cavity wall insulation and loft insulation to Council homes to improve the thermal efficiency of the structure and reduce eneregy bills for residents.	Director of Health, Housing & Adult Social Care	Not before 2nd Apr 2012	Part 1 & Part 2	All Wards;	External contractor and consultants	Assistant Project Manager Tel: 0208 379 8953 andrew.batty@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3462 Additional Funding Report for Cyntra Decent Homes scheme 2011/12	Director of Health, Housing & Adult Social Care	Not before 2nd Apr 2012	Part 1	Lower Edmonton ; Edmonton Green; Upper Edmonton ; Bowes; Bush Hill Park; Haselbury ; Palmers Green; Cockfosters; Southgate Green; Southgate ; Winchmore Hill;	Residents, Resident Associations, District Housing Office, Residents meetings and open days with product samples . Consultation via correspondence outlining proposed works, and anticipated programme. Information packs to all prior to works commencing on site. Individual surveys of properties to be carried out by the Contractor prior to works commencing. Feedback and satisfaction surveys on completion of works.	Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk 0208 375 8273	None.



<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part ½ and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3463 Borough Capital Programme 2012/13 - Highway Maintenance and Related Schemes Approval of allocations and schemes forming the Borough Capital Programme 2012/13 - Highway Maintenance and Related Schemes	Cabinet Member for Environment	Not before 2nd Apr 2012	Part 1	All Wards;	Highway Services / Traffic and Transportation Services / Legal Services / Financial Services / Democratic Services. Comments of affected services will be sought as appropriate during the preparation of the report in February 2012.	Section Manager Highway Improvements Tel: 020 8379 3456 trevor.king@enfield.gov.uk	None.
KD 3465 Freezywater St George's Primary School Additional Class Tender Report	Cabinet Member for Children & Young People	Not before 2nd Apr 2012	Parts 1 & 2	Turkey Street;		Education Building Development Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk	None.
KD 3466 Worcesters Primary School Modular Building Tender Report	Cabinet Member for Children & Young People	Not before 2nd Apr 2012	Parts 1 & 2	Chase;	Parents, residents and Members. Public meetings at School.	Education Building Development Officer Tel: 020 8379 3221 helen.kallas@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3470 HHASC Transformation Programme: Expenditure plan 11/12 to 13/14            HHASC is continuing to develop the delivery of a more personalised approach to Social Care. This report provides details of the expenditure plan for the carried forward Social Care Reform Grant provided by the Department of Health and the HHASC Service Development budget which will support the Transformation agenda for the next three years.</p>	<p>Director of Health, Housing &amp; Adult Social Care</p>	<p>Not before 2nd Apr 2012</p>	<p>Part 1</p>	<p>All Wards;</p>		<p>Personalisation Finance Manager            Tel: 0208 379 5123            neil.goddard@enfield.gov.uk</p>	<p>None.</p>
<p>KD 3471 Housing Assistance Policy Review of the Housing Assistance Policy. The policy outlines the council's guiding principles and approach to providing financial support to assist vulnerable people to live independantly in accommodation that is free from serious disrepair and is suitable for their needs.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 2nd Apr 2012</p>	<p>Part 1</p>	<p>All Wards;</p>		<p>Head of Private sector Housing Tel: 0208 379 3723            malcolm.dabbs@enfield.gov.uk</p>	<p>None.</p>

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3473 Award of contracts for gas and electricity supplying Schools, Corporate and Housing sites.  New!	Director of Environment	Not before 2nd Apr 2012	Part 1	All Wards;		Energy Manager Tel: 020 8379 3089 andrea.latter@enfield.gov.uk	None.
KD 3475 Extension of existing contract terms for the provision of residential care with dementia at Parkview House. The existing contract will expire on 31st March 2012 following extension within existing provision. An additional extension of contract terms for 12 months until 31st March 2013 is requested. This is required in order to conduct specification & tender for a new contract and resolve leaseholder issues. New!	Cabinet Member for Adult Services & Care	Not before 2nd Apr 2012	Part 1 & 2	All Wards;	NA NA	Procurement Manager Tel: 020 8379 4055 vincent.edwards@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3476 Fresh fruit and Vegetable contract a contract to supply fresh fruit and vegetables to schools and other premises in Enfield New!	Cabinet Member for Children & Young People	Not before 2nd Apr 2012	Part 1	All Wards;	officer consultation	Catering Services Manager Tel: 020 8379 8834 roger.denton@enfield.gov.uk	None.
KD 3477 Fresh Meat contract contract to supply fresh meat to schools and other premises in Enfield New!	Cabinet Member for Children & Young People	Not before 2nd Apr 2012	Part 1	All Wards;	consultation with officers	Catering Services Manager Tel: 020 8379 8834 roger.denton@enfield.gov.uk	None.
KD 3478 Highway Tree Maintenance Services - 2 year Extension of Contract until Oct 2014 This report requests approval for the extension of the Highways Tree Maintenance contract for a further 2 years until October 2014. New!	Cabinet Member for Environment	Not before 2nd Apr 2012	Part 1	All Wards;	N/A N/A	Principal Environmental Engineer Tel: 020 8379 3518 mike.vassiliou@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3479 Grocery supply contract supply of grocery products for schools and other premises in Enfield New!	Cabinet Member for Children & Young People	Not before 2nd Apr 2012	Part 1	All Wards;		Catering Services Manager Tel: 020 8379 8834 roger.denton@enfield.gov.uk	None.
KD 3480 Repair and Maintenance contract Catering equipment in schools and other premises New!	Cabinet Member for Children & Young People	Not before 2nd Apr 2012	Part 1	All Wards;	officer consultation	Catering Services Manager Tel: 020 8379 8834 roger.denton@enfield.gov.uk	None.
KD 3481 frozen food contract frozen food contract for schools and other premises in Enfield New!	Cabinet Member for Children & Young People	Not before 2nd Apr 2012	Part 1	All Wards;		Catering Services Manager Tel: 020 8379 8834 roger.denton@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3482 Heating Fund Write Off Decision sought to write off irrecoverable heating fund deficits. New!</p>	<p>Cabinet Member for Housing</p>	<p>Not before 2nd Apr 2012</p>	<p>Parts one and two as report contains sensitive financial information</p>	<p>Ponders End;</p>	<p>Legal Finance Corporate Risk Report submitted to implication providers</p>	<p>Assistant Director, Council Homes Tel: 0208 379 5258 paul.davey@enfield.gov.uk</p>	<p>None.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3484 Rays Road Decontamination Works Remove contaminated material and clear contaminated culvert on the Rays Road site. The land is adjacent to the Meridian Water boundary, and will provide open space for the development and a direct route to Angel Road Station. Decontamination works will be required by the Environment Agency prior to opening up the land to the public. New!</p>	<p>Cabinet Member for Business and Regeneration</p>	<p>Not before 2nd Apr 2012</p>	<p>Part 1</p>	<p>Edmonton Green;</p>	<p>In particular, residents in Rays Road, Rays Avenue and the Shires Estate will be involved, as well as Lead Member for Regeneration, Ward Members and Lead Member and Director for Environment. Consultation with residents in the area has commenced, and will continue throughout the design and implementation process.</p>	<p>Capital Projects Officer Tel: 020 8379 4232 jane.berger@enfield.gov.uk</p>	<p>None.</p>
<p>KD 3489 Award contracts to 10 voluntary and community sector providers for a 12 month period relating to the commissioned services transferred from the NHS through the Section 75 Agreement.  New!</p>	<p>Cabinet Member for Adult Services &amp; Care</p>	<p>Not before 2nd Apr 2012</p>	<p>Part 1</p>	<p>All Wards;</p>		<p>Assistant Director, Strategy &amp; Resources, Health &amp; Social Care bindi.nagra@enfield.gov.uk</p>	<p>None.</p>

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3490 Highway Maintenance Plan 2012/13 The report presents a Highway Maintenance Plan for 2012/13 setting out policy, strategies and practices for routine, reactive and planned maintenance of carriageways and footways. New!	Cabinet Member for Environment	2 Apr 2012	Part 1	All Wards;	General public, Cabinet Member, other departments through consultation on Portfolio Report. Customer satisfaction survey	Section Manager Highway Improvements Tel: 020 8379 3456 trevor.king@enfield.gov.uk	None.
KD 3491 Alma Estate: Secure Tenancy report The context for the decision is the potential renewal of the Alma estate. The decision is whether, if the scheme proceeds, tenants that remain on the estate will be tenants of the Council or a housing association.  New!	Leader, Cabinet Member for Housing, Director of Regeneration, Leisure & Culture, Deputy Leader	Not before 2nd Apr 2012	Part 1	Ponders End;		Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	None.
KD 3459 Dugdale Centre Project Refurbishment/upgrade of the first floor of Thomas Hardy House, authorisation for Officers to accept a tender over £250k	Director of Regeneration, Leisure & Culture	Not before 2nd Apr 2012	Part 2	Grange;		Head of Leisure and Culture Tel: 020 8379 3783 simon.gardner@enfield.gov.uk	None.



<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3493 Repair and Maintenance Programme 2012/13 Corporate Repair and Maintenance Programme - to update the current position and approve proposals for 2012/13. New!	Cabinet Member for Environment, Cabinet Member for Finance and Property	Not before 2nd Apr 2012	Part 1	All Wards;	Asset management and representatives of occupying services have been consulted in relation to work prioritisation.	Assistant Programme Manager matthew.mulvany@enfield.gov.uk	None.
KD 3494 Bowes at Edmonton Additional buildings Tender Report New!	Cabinet Member for Children & Young People	Not before 2nd Apr 2012	Parts 1 & 2	Jubilee;		Education Building & Development Officer Tel: 020 8379 3136 john.west@enfield.gov.uk	None.
KD 3495 Prince of Wales Primary School Additional Classrooms Phase 2a Tender Report New!	Cabinet Member for Children & Young People	Not before 2nd Apr 2012	Parts 1 & 2	Enfield Lock;	Headteacher and School Governors Meetings.	Education Building & Development Officer Tel: 020 8379 3136 john.west@enfield.gov.uk	None.
KD 3496 Borough wide roof renewals Roof renewals at Bonnington  New!	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 1 & 2	Southbury ; Edmonton Green;		Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3497 College Gardens & Bridport House window renewals & external enveloping works Renewal of windows, roofs, structural repairs and external & internal repairs & redecorations New!	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 1 & 2	Upper Edmonton ;		Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	None.
KD 3498 Borough Wide Kitchen & Bathrooms Kitchen & Bathroom renewals and associated works. Window and roof renewals on houses only. New!	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 1 & 2	Enfield Highway;		Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	None.
KD 3499 Snells Park- Window & External Envelope works Renewal of windows and roof. External and internal repairs and redecorations. New!	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 1 and 2	Upper Edmonton ;		Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	None.
KD 3500 Jeremys Green Window and External enveloping works Renewals of window and roofs. External and internal repairs & redecorations. New!	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 1 & 2	Edmonton Green;		Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
<p>KD 3501 Langehedge Lane Windows and External Enveloping Works. Renewal of windows and roofs, external and internal repairs and redecorations.</p> <p>New!</p>	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 1 & 2	Edmonton Green;		Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	None.
<p>KD 3502 Scott House- Window and External Enveloping works renwal of windows and roofs. External and internal repairs and re-decorations.</p> <p>New!</p>	Cabinet Member for Housing	Not before 2nd Apr 2012	Part 1 & 2	Edmonton Green; Upper Edmonton ;		Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	None.
<p>KD 3504 Proposed Joint Service Centre - Hertford Road. To approve the appointment of a consultant New!</p>	Director of Finance Resources and Customer Services	Not before 2nd Apr 2012	Part 1 & 2	Enfield Highway;	Portfolio Member	Interim Head of Head of Property Services Tel: 020 8379 1612 brian.smart@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3505 Ponders End South Street East Public realm scheme between Scotland Green Road and Ponders End Station. To deliver improved station square, refurbished station bridge, enhanced 20mph zone, community art. New!	Cabinet Member for Business and Regeneration, Cabinet Member for Environment	Not before 2nd Apr 2012	Part 1	Ponders End;	Vision Team South St residents Alma Residents Association PECDT -community workshops -1-1 discussions with PECDT -Vision Team presentations	Planning and Regeneration Officer Tel: 020 8379 5598 daisy.johnson@enfield.gov.uk	None.
KD 3507 Traffic, Transportation & Highways Consultancy Services - One Year Extension of Framework Agreement  New!	Cabinet Member for Environment	Not before 2nd Apr 2012	Part 1	All Wards;		Traffic and Transportation Tel: 020 8379 3576 david.b.taylor@enfield.gov.uk	None.
KD 3287 Development Brief Ordnance Road Public House Site	Cabinet	25 Apr 2012	Part 2	Enfield Lock;		Director of Regeneration, Leisure & Culture Tel: 020 8379 3350 neil.rousell@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part ½ and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
*KD 3290 Information update on the Council's position against the requirements of the Equality Act 2010	Cabinet	25 Apr 2012	Part 1	All Wards;		Equalities Officer Tel: 020 8379 3113 martin.garnar@enfield.gov.uk	Report to Council Management Board
KD 3350 Seeks approval for the delivery strategy for a comprehensive development proposal to regenerate 188-216 High Street, Ponders End	Cabinet	25 Apr 2012	Part 1 and 2 (Para 3)	Ponders End;	Ponders End community Phase A & B (residents, community groups, businesses not directly impacted by proposals); Freeholders and leaseholders of affected properties; and Ponders End Business Forum consultation. Background papers and information available from <a href="http://www.enfield.gov.uk/placeshaping">www.enfield.gov.uk/placeshaping</a> or <a href="mailto:daisy.johnson@enfield.gov.uk">daisy.johnson@enfield.gov.uk</a> .	Projects, Funding and Developments Manager Tel: 020 8379 1503 <a href="mailto:sharon.strutt@enfield.gov.uk">sharon.strutt@enfield.gov.uk</a>	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part ½ and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3418 To secure a potential site for Adult Social Care to develop a new day centre for the Integrated Learning Disabilities Service. Also To agree the procurement process for a refurbishment programme and allocation of HHASC capital to progress this proposed development further.	Cabinet	25 Apr 2012	Part 1	All Wards;	Learning Disabilities Service Users	Special Projects Business Manager Tel: 020 8379 3087 Hayley.coates@enfield.gov.uk, Assistant Director, Strategy & Resources, Health & Social Care bindi.nagra@enfield.gov.uk	None.
KD 3433 February 2012 Revenue Monitoring Report	Cabinet	25 Apr 2012	Part 1	All Wards;		Head of Corporate Resources Tel: 0208 379 4744 isabel.brittain@enfield.gov.uk	None.
KD 3469 Review of Council Housing Management Sets out the findings of an independent review of housing management to inform a decision on revised arrangements from April 2013.	Cabinet	25 Apr 2012	Part 1	All Wards;	Lead Member and key stakeholders including tenants and leaseholders between 10 February and 30 March 2012	Assistant Director, Council Homes Tel: 0208 379 5258 paul.davey@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3488 Ordnance Road Joint Services Centre development Allocation of resources to progress the development of improved facilities for local people  New!	Cabinet	25 Apr 2012	1	All Wards;	A full consultation is planned for a later stage in the programme.	Director of Health, Housing and Adult Social Care Tel: 020 8379 4340 ray.james@enfield.gov.uk, Interim Head of Head of Property Services Tel: 020 8379 1612 brian.smart@enfield.gov.uk	None.
KD 3369 To authorise the Enfield Council Estate Renewal Programme	Cabinet	Not before 1st May 2012	Part 1 & 2	All Wards;		Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	None.
KD 3381 Implementing the Child and Family Poverty Strategy	Cabinet	Not before 1st May 2012	Part 1	All Wards;	Public Consultation of Child and Family Poverty Strategy, ESP Board and TAGs, Area Partnership, Business with partners & Internal discussions	Project Manager Tel: 0208 379 3876 stacey.clift@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3421 To agree and adopt Enfield's Housing Strategy	Cabinet	Not before 1st May 2012	Part 1	All Wards;	Local people and customers, Enfield Voluntary and Community Sector, Registered Social Landlords (RSLs), Enfield Homes, Tenants and Leaseholders, Council Officers, Housing Strategic Partnership TAG & Housing Growth and Regeneration Panel	Senior Strategy & Improvement Officer Tel: 020 8379 6156 lee.badrick@enfield.gov.uk	None.
KD 3453 Development of a Section 75 partnership agreement between the Council and Enfield Primary Care Trust (PCT) for the commissioning of health services for children, young people and families. The agreement will increase the Council's responsibilities to include the lead role for commissioning health services for children, young people and their families.	Cabinet	Not before 1st May 2012	Part 1	All Wards;	Hayley Coates 020 8379 3087 hayley.coates@enfield.gov.uk Background papers - Report to Health and Wellbeing Board on 8-12-11 - Section 75 Agreement Stakeholders - Partner agencies and VCS - Report to Children's Trust Board 24 February	Assistant Director, Strategy & Resources, Health & Social Care bindi.nagra@enfield.gov.uk 0208 379 5298	None.



<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3487 To extend the CPO red line of Ladderswood and New Southgate Industrial Estate  New!	Cabinet	Not before 1st May 2012	Part 1	Southgate Green;		Enabling Officer Tel: 020 8379 4260 sarah.carter@enfield.gov.uk	None.
KD 3503 North London Waste Authority (NLWA), Inter Authority Agreement (IAA) To approve the major amendments to the IAA approved in draft in July 2011 New!	Cabinet	Not before 1st May 2012	Part 1 & 2	All Wards;		Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	None.
KD 3464 St Matthew's Edmonton Annexe Tender Report	Cabinet Member for Children & Young People	Not before 1st May 2012	Part 1 & Part 2	Upper Edmonton ;		Education Building Development Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk	None.
KD 3440 To authorise the appropriation of land for the redevelopment of the Highmead site.	Cabinet	Not before 1st Jun 2012	Part 1 & 2	Upper Edmonton ;		Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3422 Approval to implement the Voluntary and Community Sector Strategic Commissioning Framework	Cabinet	Not before 1st Jun 2012	Part 1	All Wards;		Service Manager Procurement (Health and Adult Social Care) Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	None.
<p>KD 3424 Award of pay by phone parking contract This is a joint procurement with London borough of Redbridge but each borough will call-off the contract separately</p> <p>The contract period will be five (5) years, with two, two-yearly contract extensions that may be awarded, giving a maximum extended contract period of nine (9) years</p>	Cabinet	Not before 1st Jun 2012	Part 1 and 2.	All Wards;		Parking Services Manager Tel: 020 8379 6556 david.morris@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3454 Business Rate Hardship Relief To evaluate the outcomes of the Edmonton Green business rate hardship pilot scheme and consider options for future support for business suffering financial hardship	Cabinet	Not before 1st Jun 2012	Part 1	All Wards;	Affected business ratepayers	Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk	None.
KD 3467 Strategy for the Provision of Secondary Pupil Places - Update Report to update Cabinet on the progress of the implementation of the Secondary Pupil Places strategy	Cabinet	Not before 1st Jun 2012	Part 1	All Wards;	Standard internal consultation. Also consultation through Schools Forum and SCS Commissioning Group	Education Buildings Development Officer Tel: 020 8379 3217 liz.cody@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3485 HRA Asset Management Strategy and Estate Renewal Plan.  New!	Cabinet	Not before 1st Jun 2012	Part 1	All Wards;	Tenants, Staff and Key Officers zine Articles, Website 1.9.11 Ongoing Members Members' 1-1s, Cabinet, SLF, other Council Meetings, Enfield Homes Board, Website 1.9.11 Ongoing Enfield Residents Website, Community Festival, Magazine Articles 1.9.11 Ongoing	Acting Head of Resources Tel: 020 8379 8167 helen.waring@enfield.gov.uk	None.
KD 3506 Blue Badge Reform  New!	Cabinet	Not before 1st Jun 2012	Part 1	All Wards;		Team Manager Customer Services Centre Tel: 020 8379 6660 andy.rollock@enfield.gov.uk	None.
KD 3371 Details of Schemes in the approved Local Authority funded Affordable Housing programme	Cabinet Member for Housing	Not before 2nd Jul 2012	Part 1	All Wards;		Enabling Officer Tel: 020 8379 4260 sarah.carter@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3413 To agree a revised Allocations Scheme for the allocation of social rented housing in Enfield	Cabinet	Not before 2nd Jul 2012	Part 2	All Wards;	Housing Associations who own social rented homes in Enfield, General Public, Residents and customers/ housing applicants, Enfield Voluntary Sector, Enfield Homes and EH Tenants, Staff & Members	Lead Policy Officer Tel: 020 8379 1936 liz.smale@enfield.gov.uk	None.
KD 3445 Unauthorised Encampment Policy To approve the Council's Policy on dealing with Unauthorised Encampments.	Cabinet Member for Housing	Not before 2nd Jul 2012	Part 1	All Wards;		Principal Environmental Health Officer Tel: 020 8379 4257 alan.nichols@enfield.gov.uk 0208 379 3657	None.
KD 3483 30 Year HRA Business Plan, HRA Treasury Management Plan and proposed governance structure as the basis on which the Council will move into Self-financing  New!	Cabinet	Not before 2nd Jul 2012	Part 1	All Wards;	Tenants, Staff and Key Officers, Members' 1-1s & Enfield Residents	Acting Head of Resources Tel: 020 8379 8167 helen.waring@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
<p>KD 3486 New Depot Provision to consolidate all depot duntions for key operational services into one core opertaing depot facility</p> <p>New!</p>	Cabinet	Not before 2nd Jul 2012	Part 1	Ponders End;		Assistant Director - Waste Management neil.isaac@enfield.gov.uk	None.
<p>KD 3492 Policy for future disposal of Site Managers Dwellings on school sites The purpose of the report is to set out a policy in relation to the disposal of site manager's dwellings on school sites, and to present a clear process in relation to the distribution of any potential receipt</p> <p>New!</p>	Cabinet	Not before 2nd Jul 2012	Part 1	All Wards;	Schools and Children's Service Commissioning Group Schools Forum Lead Member Standard internal consultees including Trade Unions	Education Buildings Development Officer Tel: 020 8379 3217 liz.cody@enfield.gov.uk	None.